



## GSCS Fees Structure Procedure

### 1. Introduction

The following rules apply to all offers issued by GSCS International Ltd/Product Certification Department only. All the Branch/Partner offices must be obliged to this rule. All fees related matter will be communicated with clients via GSCS domain's e-mail which is under control by GSCS Head office.

### 2. Offer

An offer is composed of the cost pools audit, certification and license fees. As long as there are no changes noted during audit or the certification year (e.g., additional facilities or subcontractors, new processing steps, supplemented standards, a higher number of employees) or occurring delays (e.g., un-timely handing in of proofs) there are no additional costs involved (please see 4 & 5 for more information). **The costs stated in the offer are annual fees to be paid every year.** Of course, GSCS will inform the client about any update of the offer on-time.

As displayed in the offer the following parameters are **not** covered by the annual fee.

- Travel expenses (incl. accommodation and allowable expenses at cost)
- Additional inspections e.g. as a result to findings of residues or other major non-compliances
- Costs of necessary laboratory analyses (if require)
- Costs for a translator needed for worker's interviews in case of different language used.
- Tax or other related government fees

GSCS will ask all new clients for a pre-payment. In case of partial payment, minimum 50% required the pre-payment and balance 50% requires settling before issue the certificate.

### 3. Audit and Certification

#### 3.1 Audit Preparation Fee

Audit preparation/ admin fee \$100-500 maybe charged on every audit (Initial/Re-certification) at highest depending upon extent of services.

#### 3.2 Audit Fees

The country specific man-day rates are specified in PCOP06-Annex-Country Price List (CPL). The below rates are applicable for those countries that are not included in PCOP06-Annex-Country Price List (CPL).

Country	Fees \$ / day
American all regions	800
African regions	700
European Countries	800
Southeast Asia	600

## GSCS Fees Structure Procedure

Country	Fees \$ / day
South Asia	550
Asia Pacific	700
Middle East	800

Note 01: All above fees are exclusive of local /governmental Tax or VAT wherever applicable. The Tax and/or VAT will be added as additional amount of along with the above fees.

Note 02: Applicable license fee is exclusive of above fee structure. The license fee will be charged to clients as per standard owner's structure plus applicable local /governmental Tax or VAT wherever applicable

### 3.3 Auditor Travel days

Travel days are charged with **\$200-\$600/day**. GSCS will always try to assign auditor from the nearest country/ region. The country specific rates are mentioned in CPL:

*Note: The above fees structure may vary from one country to another but same within the one country. GSCS will review the fee structure based on branch / partner offices feedback upon request.*

### 3.4 Transaction Certificates (TCs)

GSCS will charge the following fees for transaction certificates as an example, but the country specific rates are mentioned in CPL:

Service	Fee in US\$	Comment
Single transaction certificate (TC)	10 / TC	Single TC = 1 invoice
Combined transaction certificate (TC)	10 (1 <sup>st</sup> invoice) + 5 (every additional invoice)	Combined TC = several invoices/ more than one invoices

**Note:** In case of re-apply for transaction certificate due to any changes, the above-mentioned fees will be charged again.

### 3.5 Different Fees

The below rates are an example, but the but the country specific rates are mentioned in CPL:

Service	Fee in US\$	Comment
Extension of certificate (if applicable)	50	By default, in case of un-timely re-certification or on demand of company.
Issuance Labelling Release	50	Be default 1x for free in the course of the audit. All additional labelling releases during the certification year

## GSCS Fees Structure Procedure

Service	Fee in US\$	Comment
		will be charged acc. to mentioned fee.
Changes on Scope Certificate (SC)	50 for each time	For any changes such as adding new sub-contractor
Changed on-site circumstances and therefore prolonged audit time	75 / hr	According to effort (e.g. prolonged audit time, additional processing steps, higher number of employees) additional fee will be charged.

Note for 3.4 and 3.5- The above fee may differ from one country to another country which will be determined by HQ

#### 4. Special Case Additional Audit

Additional audits (announced or unannounced) will be performed for the following reasons:

- If many, or very substantial non-conformities are found during the annual inspection, and paperwork is not sufficient enough for verifying whether the proposed corrective actions are effective, an additional inspection becomes necessary.
- If third parties (e.g. accreditation bodies, standard owners, other certifiers) present complaints about a GSCS client, GSCS will check on relevancy and based on this, decide whether an additional audit might be necessary.
- A certain percentage of annual unannounced audits. Companies will be selected on a random and risk basis to comply with requirements set by the standards.

**Such additional audit or special audit fees will charge at US\$ 300 lump-sum at minimum. But it may differ from one country to another country depend on auditor's man-day rate. The country specific rates are mentioned in PCOP06-Annex-Country Price List (CPL)**

#### Please Note:

- 1) This fee structures and rules apply to all country/continent
- 2) The fees are fixed for all client in the same county
- 3) Prices are based on USD, but client/operator can pay in Local currency.
- 4) Applicable TAX or other local/ governmental charge will be applicable.

#### Reference Document (s)

PCWI04-Man Day Calculation  
 PCWI01- Client Agreement  
 PCF03- Certification Quotation  
 PCOP02-Product Certification procedure  
 PCF01- Non-Disclosure-Confirmation  
 ANNEX....Country Price List (CPL)